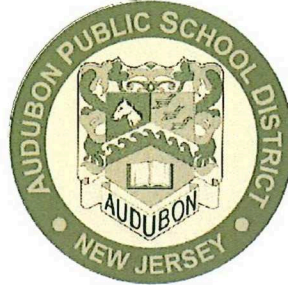


**The Audubon Public School District (07-0150)  
Virtual or Remote Instruction Plan 2021-2022 SY**



Board Approval: 10/20/2021

On May 17, 2021, Governor Murphy announced that upon the conclusion of the 2020-2021 school year, portions of [Executive Order 175](#) allowing remote learning will be rescinded, meaning that schools will be required to provide full-day, in-person instruction, as they were prior to the COVID-19 Public Health Emergency. The New Jersey Department of Education (NJDOE) and New Jersey Department of Health (NJDOH) will share additional information regarding State requirements or guidance for health and safety protocols for the 2021-2022 school year as it becomes available.

The Audubon Public School District will return with full-day in-person instruction for the 2021-2022 school year as directed by the Governor and the New Jersey Department of Education. The first day for school for all students is Tuesday September 7, 2021. The District website and social media forums provide additional and updated information.

[The Safe Return to In-Person Instruction and Continuity Plan](#) incorporates the federally required components. For each mitigating strategy listed (1-8), the LEA described how it will maintain the health safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of such policies, on each of the following safety recommendations by the Centers for Disease Control and Prevention (CDC).

In April 2020, Governor Murphy issued an executive order that became [P.L.2020, c.27](#). This law provides for the continuity of instruction in the event of a public-health related district closure so that LEAs can utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to [N.J.S.A. 18A:7F-9](#). This Plan for Virtual or Remote Instruction includes the requirements for virtual or remote instruction procedures and protocols if the District is forced to close district-wide as a result of a declared emergency.

In order to provide transparency and ensure that New Jersey students continue to receive high quality, standards-based instruction, each school district, charter school, renaissance school project and Approved Private School for Students with Disabilities (APSSDs) must annually submit its proposed program for virtual or remote instruction (plan) to the Commissioner of Education.

This plan would be implemented during a district closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure. The superintendent will consult with the board of education, if practicable, prior to implementing the school district's plan of virtual or remote instruction. A day of virtual or remote instruction, if instituted under a plan approved by the Commissioner of Education, is considered the equivalent of a full day of school attendance for the purposes of meeting State and local graduation requirements, awarding of course credit, and such other matters as determined by the Commissioner of Education. The Audubon Public School District has included the statutory requirements listed in the "[LEA Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2021-2022 SY](#)," in the plans for virtual or remote instruction for the 2021- 2022 school year and has communicated said plan with sending districts.

**1. The plan outlines how virtual or remote instruction will be provided to students who may not have access to sufficient broadband , or to any technology required for virtual or remote instruction.**

Access to technology devices and WiFi are integral to the successful delivery of at home instruction during an emergency closure. The District participates in the federal E-rate program, which provides schools and libraries with funding support for high-speed broadband connectivity and internal connection equipment. When possible purchases are made through cooperative contracts available from the State of New Jersey, New Jersey School Boards Association, County Cooperative Contracts, and County Educational Services Commissions to procure technology and connectivity services. The District currently has devices for one-to-one access for faculty and students.

All of the District devices are cleaned, repaired, and updated yearly. Students in all grade levels have access to District Chromebooks. Students receiving financial support via Free and Reduced Lunch will be provided with applications for Comcast's Internet Essential (~\$9.95/month) and Verizon's Lifeline Discount (~\$9.25/month) programs for internet access. These programs do not require a contract, credit check, or in-home installation. These programs offer 'Hot Spots' if needed. At times of need, internet service providers may provide

free WiFi access. These contracts are sent yearly to all students and once again after October 15<sup>th</sup> for all students receiving Free or Reduced Lunch Meal status.

District devices that are malfunctioning may be swapped for a working device at the student's school of attendance. Students are to contact their classroom (PK-6) and homeroom (7-12) teacher and the building principal if they are having technology difficulties. Communications should include the parent/guardian's first and last name, contact number, email, student's first and last name, student's ID number, and a detailed description of the problem. Teachers can make a request through the dashboard system. All technology repairs will take place in a timely manner and 'hotlines' will be available during regular school hours which may include direct phone lines, email, Google Forms, and/or Mojo Help Desks.

The District will conduct periodic surveys of faculty, staff, students, and parents in regards to technology needs including training sessions and the physical maintenance of equipment. District level and building-based technology leaders will be identified in order to facilitate the needed training sessions and at times repairs; we have district-based technology staff to maintain the district infrastructure. Targeted professional development and learning sessions will be set for faculty, staff, students, and parents/guardians. Staff include administrative assistants, custodians, maintenance personnel, and substitute teachers. Updates to the District website have begun in order to support the Hybrid In-Person and Remote Learning models.

**2. The plan addresses the impact of virtual or remote instruction on the school lunch and school breakfast program.**

School meals are critical to student health and well-being, especially for low-income students, and the NJDOE considers it a moral imperative to ensure the seamless and continuous feeding of our students.

Meals (breakfast and lunch) will be available for pick up daily on short closures. If the emergency closure is extended. Meals for the week will be available for pick-up on Tuesday. An AM (e.g. 11:00 AM - 1:00 PM) and PM (e.g. 4:30 - 6:00 PM) pick up timeframe will be set in order to support our family's needs.

It is important to note that the Audubon Public School District is a walking district and all meals will be available for pick up at the Junior-Senior High School. If meals are not available from our sending district (Mount Ephraim) or at the homeschool of our Choice students, alternate meal deliveries will be made for qualified students.

**3. The plan contains the required length of virtual or remote instruction day.**

The Audubon Public School District will follow the timelines shared within their [Restart and Recovery Plan from 2020-2021](#) in the event of a future emergency school closure. Of course these timelines may need to be altered depending upon the impact of said emergency. Students will be required to attend and participate throughout the school closure. Attendance will be recorded daily.

Elementary students in Prekindergarten through Grade 6 students will have four hours of coordinated synchronous and asynchronous instruction in the morning followed by additional learning opportunities (asynchronous, independent exploration and study, and synchronous instruction) in the afternoon.

Junior-Senior High School students will follow an early dismissal schedule in the morning and be instructed synchronously for the majority of their courses. They too will have additional learning opportunities (asynchronous, independent exploration and study, and synchronous instruction) in the afternoon through scheduled office hours.

The afternoons on Wednesdays will be set for office hours for all students as requested and/or needed during an extended emergency closure.

**4. The plan has been posted to the Audubon Public School District's website.**

<https://www.audubonschools.org/Content2/safe-return-to-school-plan>

**Additional Resources**

McTighe, J & Martin-Kniep, G.O., [Seven Strategies for Supporting Student Learning in a Remote Environment](#)

[National Standards for Quality Online Teaching](#)

New Jersey Department of Education, [Virtual Learning Toolkit: Resources for Families and Schools](#)



## STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

### Local Educational Agency Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2021-2022 School Year (SY)

The New Jersey Department of Education (Department) remains at the ready to assist every local educational agency (LEA) in returning to full-time, in-person instruction for the 2021-2022 SY. This includes providing LEAs with guidance in the event of declared emergencies resulting in a district-wide closure. The Department appreciates the challenges that LEAs had to overcome during the 2020-2021 SY as they faced a myriad of decisions affecting both the safety of their students and staff as well as the instructional experience. The Department is encouraging LEAs to reflect upon their experiences with virtual and remote instruction when planning for the 2021-2022 SY.

In April 2020, Governor Murphy issued an executive order that became [P.L.2020, c.27](#). This law provides for the continuity of instruction in the event of a public-health related district closure so that LEAs can utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to *N.J.S.A. 18A:7F-9*. **In order to provide transparency and ensure that New Jersey students continue to receive high quality, standards-based instruction, each school district, charter school, renaissance school project and Approved Private School for Students with Disabilities (APSSDs) must annually submit its proposed program for virtual or remote instruction (plan) to the Commissioner of Education.** This plan would be implemented during a district closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure. A superintendent must consult with the board of education, if practicable, prior to implementing the school district's plan of virtual or remote instruction. A day of virtual or remote instruction, if instituted under a plan approved by the Commissioner of Education, is considered the equivalent of a full day of school attendance for the purposes of meeting State and local graduation requirements, awarding of course credit, and such other matters as determined by the Commissioner of Education.

LEAs must include the statutory requirements listed in the "LEA Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2021-2022 SY," in their plans for virtual or remote instruction for the 2021-2022 school year. The 2021-2022 plans must be approved by the LEA's board of education or board of trustees (board), submitted to the county office of education for review and approval, and posted on the LEA's website. **The board-approved plan and checklist are due to the county office of education no later than October 29, 2021.** In the event that the LEA is directed to provide virtual or remote instruction before garnering county office approval, the approval date will be retroactive. Questions should be directed to the [county office of education](#).



## LEA Guidance for Virtual or Remote Instruction Plan Attestation for the 2021-2022 SY

### Contact Information

County: Camden County

Name of District, Charter School, APSSD or Renaissance School Project: Audubon Public School District

Name of Chief School Administrator or Lead Person: Andrew P. Davis, Ed.D.

Chief School Administrator or Lead Person Contact Number: (856) 547-7695

The New Jersey Department of Education (Department) is providing the following guidance pursuant to N.J.S.A. 18A:7F-9(c) to assist districts in the development of their 2021-2022 virtual or remote instruction plans. The Department encourages LEAs to reflect on the previous school year to improve elements of the prior year's plan to provide the most substantive education, including related services, to their students in the event of a district closure.

For each of the three areas below, the chief school administrator or lead person will either mark "yes," confirming that the information is in the plan and list the corresponding plan page number, or mark "no" if the information is not contained in the plan. The chief school administrator or lead person is expected to provide an explanation to the county office of education for all areas marked "no."

By October 29, 2021, the chief school administrator or lead person must submit a board-approved LEA Guidance for Virtual or Remote Instruction Plan for 2021-2022 along with this form to their county office of education. At the time of submission to the county office of education, the plan must be posted on the LEA's website. Plans will be reviewed in each county office of education on a rolling basis with an electronic response communicated within two business days of receipt.

### The plan outlines how virtual or remote instruction will be provided to students who may not have access to sufficient broadband, or to any technology required for virtual or remote instruction.

The program should account for measuring and addressing any ongoing digital divide that exists, whether it be network access or lack of sufficient access to devices.

Page Number: 2

District Confirmation: Yes  No

County Confirmation: Yes  No



**The plan addresses the impact of virtual or remote instruction on the school lunch and school breakfast programs.**

The plan should contain how the LEA will provide continued safe delivery of meals to eligible students.

Page Number: 3

District Confirmation: Yes  No

County Confirmation: Yes  No

**The plan contains the required length of a virtual or remote instruction day.**

The minimum hours of instruction for a virtual or remote day is four hours excluding lunch and recess.

Page Number: 4

District Confirmation: Yes  No

County Confirmation: Yes  No

**Plan Posted on LEA Website**

Is the plan posted on your website? Yes  No

Website link: \_\_\_\_\_

**APSSD Only**


Was your plan shared with all sending districts? Yes  No

**Board Approval**

Date (mm/dd/yyyy): 10/20/2021

**Name and Signature of Chief School Administrator or Lead Person**

Chief School Administrator or Lead Person Name: Andrew P. Davis, Ed.D.

Chief School Administrator or School Lead Person Signature: 

Date (mm/dd/yyyy): 10/21/2021

**Date of Submission to County Office**

Date (mm/dd/yyyy): 10/22/2021



# Audubon Public School District

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Phone: 856-547-1325 • Fax: 856-546-8550

apdavis@audubonschools.org

**Andrew P. Davis, Ed.D.**  
Superintendent

October 21, 2021

## Certification of Minutes

State of New Jersey  
County of Camden

I, Deborah Roncace, Secretary to the Board of the Audubon Public School District of the Borough of Audubon in the County of Camden, State of New Jersey, hereby certify that the following motion was approved by the Board of Education of Audubon Borough during the October 20, 2021 meeting.



Deborah Roncace  
Board Secretary

Seal of the Borough of Audubon  
Board of Education

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Motion: ***Motion to approve the Audubon Public School District's Virtual or Remote Instruction Plan for the 2021-2022 school year as presented.***

### ***Mission Statement***

*In partnership with our students, families, and communities, the Audubon Public Schools will educate all students by providing motivating and challenging learning experiences embedded in technology that prepares them to achieve the New Jersey Student Learning Standards at all levels, in a safe setting of mutual respect, in order to develop ethical, productive citizens who will contribute to the local and global community.*